

"November 2007 Buckley Family Housing Monthly Newsletter"

17300 East Keystone Boulevard, Aurora, CO 80017

" www.buckleyfamilyhousing.com "

Phone: 303-340-2066, Fax: 303-340-2068

Emergency/After Hours Maintenance: 303-340-0066

Office Hours: 8:00am to 5:00pm Monday through Friday

Office Staff

Mark Johnson
Community
Director

Carla Jantz
Bookkeeper

Monica
Montgomery
Leasing Manager

Maintenance Staff

Greg Lewis
Maintenance
Supervisor

Ray Joiner
Maintenance
Technician

Barry Espinoza
Maintenance
Technician

Landscaping
Contractor

Urban Farmers
Incorporated

Greetings and Welcome to all new families of Buckley Family Housing!

From the Staff at Buckley Family Housing, we are committed to working diligently to ensure that you have the nicest, cleanest and finest housing community at Buckley Air Force Base. Please feel free to stop by the office at your convenience if there is anything we can do to improve Buckley Family Housing.

Waste Control Stations

We have 11 of 12 Waste Control Stations installed throughout the property. Please use these stations to dispose of pet waste.

Heater/Water Heater Closets

Absolutely nothing should be stored in these closets. Items stored in these closets are a potential fire hazard. During our recent change of filters in October, we issued several notices for families storing items in this closet. We request that during the upcoming colder months, the small wall heater located in this closet be plugged in and turned on to ensure that pipes do not freeze from the cold winter weather. It is recommended that all heating/air conditioning filters be changed at least every 60 days to maintain maximum efficiency of the units.

Holiday Decorations

Holiday decorations are allowed to be put up the week following Thanksgiving. Please do not use any nails or staples in any part of the exterior of the homes. There are stick-on hangers available from most retailers for this purpose. All holiday decorations must be removed by 10 January 2008.

Storm Drains

The issue regarding storm drains has been addressed with the City of Aurora. The storm drains comply with all local and federal regulations. Neither BFH nor the City of Aurora can make any changes to the drainage system for the property.

FITNESS CENTER NOW OPEN 24-7

We are pleased to announce that the fitness Center is now open 24 hours a day! We received numerous responses regarding this. In order to accommodate these requests, we have installed an access code entry on the east side of the building. We have delivered notices regarding the procedure in obtaining your individual access code. We hope this will assist you in expanding your healthy habits and not your waistline.

Cleanliness of the Property

We need all residents to please help us keep Buckley Family Housing clean and nice for all residents at all times.

-Please keep your yards free of toys, trash and cardboard; and take your trash cans in after pick-up.

-Please keep your driveways clear of newspapers. In the event you are going on vacation, have a neighbor pick up your newspapers while you are gone.

- Please keep porches and patios clear of trash and cardboard. Waste Management will pick-up cardboard boxes (20 at a time) that are collapsed on the normal trash pick-up day, (Wednesdays before 8:00pm)

- Please pick-up toys that your children take to the Tot Lots.

- Please remove all Garage Sale, Yard Sale & Moving Sale signs after your sale is completed.

- This is your community, please help keep it clean for the enjoyment of all families that reside in this great community.

- Please do not drive on the grass, we are repairing several areas that have been driven on by vehicles of moving trucks.

Snow Removal Reminder

All residents are required to shovel the snow from their driveways and sidewalks. BFH will ensure that all streets, mailboxes and bus stops on the property are clear of snow.

Parking

Parking is authorized on the north side of East Keystone Boulevard and in the Maintenance Building Field House parking lot during cold or inclement weather for school bus pick-up and drop off of children.

Trash in Yards, Patios and Driveways

It is requested that all families please monitor your front and back yards, patios and driveways for trash. We are noticing accumulations of trash in some yards, patios and driveways. This is your community; please keep it clean and nice for everyone. Notices are going out as needed for violators of this policy.

Fire Extinguishers

Unfortunately, financial constraints prohibit BFH from purchasing, installing and maintaining fire extinguishers for each home of BFH. Please feel free to purchase a fire extinguisher for your home for your safety.

Trampolines

These are not allowed due to safety requirements and the density of the homes.

Flowers in Bark Areas

Families are authorized to plant flowers in the bark areas of the homes. A request form must be filled out prior to making any alterations and resident must agree to restore the areas to their original state when they move out.

Opening of Our Self Help Desk 01 November 2007

Our Self Help Desk located in the Maintenance Building will be opening on 01 November 2007. Materials will be issued Monday through Friday from 10:00am to Noon. The following items will be issued out on a one-for-one basis, i.e.: heating and air conditioning filters, incandescent and florescent light bulbs, batteries for garage door opener remotes, and smoke/carbon monoxide detectors. In addition, keys can be duplicated for \$2.50 each, garage door openers can be purchased for \$25.00 each, and water filters can be purchased for \$23.00 each.

Expanding Newsletter

Just like our community, our newsletter will be expanding. With your help we hope to create a newsletter which increases interest, promotes participation, enlightens, entertains and helps build a cohesive and caring community.

Following are a few ideas of monthly articles which could be entitled:

Healthy Habits – A section where residents can post group meetings, times and places where discussions or exercise groups meet to improve their health.

Remarkable Recipes – One recipe a month fitting a theme for each month.

Teens' Topics - Where teens send in ideas or art which we scan and post.

Buckley's Bright Ideas – An exchange of ideas ranging from how to get a grass spot out of clothing or how keep your electricity bill low.

Residents Respond – A forum which residents can use to discuss things about the community they love or make suggestions on how to improve.

Buckley Brags – An area where anyone who deserves recognition (parent or child), for an award, promotion, or a Welcome Home.

BFH wants everyone reading and assisting in the creation of a great newsletter. We'd like everyone to share this newsletter with residents who do not have access to a computer or direct them to the BFH Office where they can obtain a copy.

We look forward to your questions, comments and ideas.

Thanksgiving

This is a time for all of us to give thanks for all of our many blessings. It is also a time when there are way too many accidents on the road. Make a difference and Don't Drive Drunk.

BFH wishes you and your family a safe and Happy Thanksgiving!

Maintenance Corner

Please refer to previous newsletters for what constitutes an emergency. Feel free to call the Emergency Maintenance After Hours Phone at 303-340-0066.

We ask that any calls, outside of what is listed on previous newsletters, be called in during normal business hours.

Energy Conservation Measures

Checklist

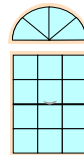
Lights:

- ✓ Turn off lights in un-occupied areas
- ✓ Turn off interior lights when day lighting is sufficient
- ✓ Ensure that light levels in work area does not exceed requirement for task
- ✓ Replace light bulbs
- ✓ Reduce light levels in corridors, stairwells, hallways, etc.
- ✓ Reduce excessive wattage in work areas
- ✓ Turn off all exterior lights during the day
- ✓ Insure that stacks of supplies or equipment do not block lights
- ✓ Reduce excessive exterior illumination
- ✓ Insure that all de-lamped fluorescent lamps have their ballast removed
- ✓ Keep light fixtures and reflective surfaces clean
- ✓ Keep interior walls and windows clean to maximize their reflectivity



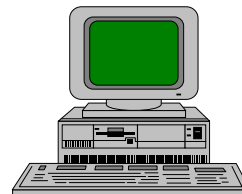
Heating

- ✓ Close-off all unused areas and rooms
- ✓ Lower heating temperature
- ✓ Ensure that heating vents and radiators are not obstructed
- ✓ Ensure that all exterior doors are closed when heat is on
- ✓ Ensure that windows are not left open when the heat is on
- ✓ Report all leaks to Buckley Family Housing
- ✓ Replace all air-filters regularly (at least 4 times/year)
- ✓ Remove or trim plant foliage and other material blocking air intakes/vents
- ✓ Ensure that thermostats are not damaged, and are working properly
- ✓ Keep all radiators clean
- ✓ Change all Heating and Air Conditioning filters every 60 day when using the Heating or Air Conditioning Systems.



Electrical Equipment

- ✓ Turn off all electrical equipment when not in use
- ✓ Use major electrical appliances during off-peak demand hours
- ✓ Ensure Water Heater Temperature in not set above 120 Degrees



Water

- ✓ Repair or report leaky faucets and plumbing fixtures
- ✓ Repair or report missing or damaged hot water pipe insulation
- ✓ Ensure that hot water temperature is set no higher than 120° F
- ✓ Report excessive hot water temperatures to the Buckley Family Housing Office
- ✓ Discontinue hot water delivery to non-critical areas
- ✓ Ensure that hot water tanks are properly insulated
- ✓ Wash only full loads in washers
- ✓ Wash clothes in cold water
- ✓ Please ensure all water spigots are secured during cold weather.
- ✓ Please ensure all water hoses are removed during cold weather



Refrigeration

- ✓ Check refrigerator gaskets door – make sure they are air-tight
- ✓ Defrost refrigerator at least twice a year
- ✓ Locate refrigerator away from stove or other heat sources
- ✓ Disconnect refrigeration units when not in use
- ✓ Consolidate refrigeration where possible

Building Structure

- ✓ Check for broken windows and doors.
- ✓ Replace cracked caulking around windows and doors.
- ✓ Replace missing blinds.
- ✓ Repair defective or missing weather-stripping around windows and doors
- ✓ Repair ill-fitting exterior doors
- ✓ Ensure that outside air intake damper does not close tight
- ✓ Report structural damage to exterior walls to Buckley Family Housing ASAP.



Frequently Called Numbers:

Ambulances (Emergency), from residential phone dial 911, from Cellular or any other phone dial 720-847-9117/8.
Fire (Emergency) from residential phone dial 911, from Cellular or any other phone dial 720-847-9117 or 720-847-9118.
Fire Department (Non-Emergency 720-847-9929
Base Exchange: Main Store 720-859-9626.....
Base Exchange: Service Station 720-859-0754
Base Exchange: Barber Shop 720-859-0933
Base Exchange: Beauty Shop 303-340-2644.....
Chaplain 720-847-4631
Child Development Center 720-847-6174
Commissary 720-847-7100.....
ComCast Cable 720-490-5001
Dispensary (Military) 720-847-9355
Family Day Care 720-847-9225
Xcel Energy 1-800-859-4999.....
Aurora Water 303-739-7388.....
Qwest Telephone 1-800-603-6000.....
Information 720-847-9011
Honor Guard 720-847-6668.....
Human Resources Office 720-847-6775/9713.....
Air Force Military Pay Office 720-847-6416
Schools: Murphy Creek K -8th 303-366-0579/303-326-1227
Fitness & Sports 720-847-6679/4349.....
Community Center 720-847-6100.....
Lodging 720-847-9714.....
Youth Programs 720-847-6050.....
Shades of Blue & Gift Baskets Two 720-207-4030.....